

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE J	PAGE OF PAGES 1 of 4
2. AMENDMENT/MODIFICATION NO. A00025	3. EFFECTIVE DATE See Blk. 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE NAVAL INVENTORY CONTROL POINT 5450 CARLISLE PIKE, P.O. BOX 2020 MECHANICSBURG, PA 17055-0788 SHAWN R. RUNK, (717) 605-4046 shawn.runk@navy.mil	N00104	7. ADMINISTERED BY (If other than Item 6) CODE SAME AS BLOCK 6	N00104
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, State and ZIP Code) ELECTRONIC DATA SYSTEMS CORPORATION 13600 EDS DRIVE A6N-D48 HERNDON, VA 20171 ATTN: NMCI CONTRACTS		(4)	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. N00024-00-D-6000
CODE 1U305 FACILITY CODE			10B. DATED (SEE ITEM 11) 06 October 2000

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
NOT APPLICABLE

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(4)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR CLAUSE 52.212-4 (c), CHANGES
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, X is required to sign this document and return ELECTRONIC copies to the issuing office..

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

-SEE PAGE TWO-

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Robert Lindsey Mgr. of Contracts		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) SHAWN R. RUNK	
15B. CONTRACTOR/OFFEROR Robert Lindsey	15C. DATE SIGNED 9/26/03	16B. UNITED STATES OF AMERICA BY [Signature]	16C. DATE SIGNED 9/30/03
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

1. This modification is issued to incorporate the following CLIN 0029 requirement into the contract:

ITEM	SERVICE	QUANTITY	MONTHLY SERVICE PRICE	TOTAL AMOUNT
0029LK	e-Learning, Outlook web access training hosted on NMCI e-Learning. <b>NMCI e-Learning hosting initial setup</b>	1	\$7,289.42	\$7,289.42
0029LL	<b>Recurring NMCI e-Learning support (Year 1)</b>	11	\$1,772.58	\$19,498.38
0029LM	<b>Recurring NMCI e-Learning support (Year 2)</b>	12	\$1,772.58	\$21,270.96

- a. These items are only orderable under UICs N00039.
- b. Period of performance begins October 1, 2003.

## 2. Executive Summary

### CURRENT ENVIRONMENT

Outlook Web Access (OWA) is a feature available within NMCI that allows a user to access the email, contact and calendar functions of Microsoft Outlook from a non-Navy Marine Corps Internet (NMCI) computer via the Word Wide Web. EDS provides technical training and links to a user guide available via the NMCI Portal; however, this training is not sufficient to implement the Navy's policies for Outlook Web Access (OWA) use that are designed to mitigate the security risks inherent in accessing the official information from a non-Department of Defense (DoD) computer.

SPAWAR has developed web-based training to address the Navy's policies for Outlook Web Access use.

EDS has met with SPAWAR to discuss ways to make this training available to NMCI users. EDS has recommended that the NMCI e-Learning system be used as the platform to host this training for NMCI users. The requirements expressed in those meetings are summarized in the following section and are the basis for the price included.

### REQUIREMENTS SUMMARY

Based on the information that SPAWAR has provided in the Questionnaire document and the SOO, EDS has identified the following requirements:

- Provide all users in the NMCI environment with access to the new OWA training program consistent with access to other NMCI training.
- Report usage and completion of the new OWA training program.
- Modify existing OWA technical training to reference SPAWAR's OWA policy training.
- Provide documentation and support to developers of web-based training to be hosted on the NMCI e-Learning system.

- Maintain and support training on the NMCI e-Learning system.

### **3. Technical Approach**

#### **EDS SOLUTION**

To best meet SPAWAR's requirements to make OWA policy training available to users in the NMCI environment and to track usage and completion of that training, EDS proposes that the OWA policy training be hosted on the NMCI e-Learning system. The NMCI e-Learning system includes a Learning Management System (LMS) that is compliant with the AICC Version 3 HACP protocol. This is an industry-based standard used to ensure that web-based training can be tracked by an LMS. The NMCI e-Learning system is available to all users in the NMCI environment from the URL: <http://training>. Links to this site are available on the NMCI Portal Home page and Services page.

EDS solution includes the following tasks:

- **Content Development Support**

SPAWAR will follow guidelines in the document *NMCI e-Learning 1.0 – Content Development and Publishing Guidelines*, provided by EDS, to develop the OWA policy web-based training content. SPAWAR must also provide EDS with the expected duration and a short course description to be used for the e-Learning catalog.

- **Content / LMS Integration Validation**

SPAWAR will provide content to EDS in the format specified in the document *NMCI e-Learning 1.0 – Content Development and Publishing Guidelines*. EDS will validate that the content meets the guidelines in the documentation and that the content can be launched and tracked on the NMCI e-Learning system.

- **Content Installation and Testing**

EDS will install the web-based training content on the NMCI e-Learning system. The course will be made available in the NMCI e-Learning catalog as an open enrollment course for all NMCI users. Users will enroll in the course from the e-Learning catalog and will then be able to launch the course from a link on their NMCI e-Learning home page. Prior to making the course available to all NMCI users, EDS will give named SPAWAR users access to this training for final validation and acceptance.

- **OWA Technical Training Modification**

EDS will modify the existing OWA training covered in the on-line Operational Readiness Training "Getting Started with NMCI" to reference the availability of OWA policy training on the NMCI e-Learning system.

- **Reporting/Deliverables**

Users will receive a certificate of course completion by email upon successful completion of this training. Content for the email message will be provided by SPAWAR. In addition, EDS will create a report to include users that are enrolled in and have completed this training for the NMCI

enterprise. This report will be run by EDS monthly and results will be sent by e-mail to the named SPAWAR course administrator. Data fields to be included in this report will include user's first name, user's last name, user's NMCI user account, course start date, and course completion date (if available). A sample report is included in Appendix A.

#### **4. ASSUMPTIONS**

This Monthly Service Price is predicated on the following assumptions:

- The period of performance is assumed to begin 1 October 2003.
1. SPAWAR will provide EDS with the names of no more than 2 course administrators as the POCs for the management of the training software.
  2. EDS will provide standard Help Desk support to users accessing this training. Help desk support will include usage and technical issues with the NMCI e-Learning system and will not include content-related support. SPAWAR will provide a contact to EDS for escalation of content issues.
  3. EDS will support two (2) upgrades to this course per year. Exceeding the number of upgrades will require additional technical resources and will be separately priced. EDS will validate and test all content upgrades prior to installation. Course updates will be content-only and will apply to future users.

The total number of users of this training will not exceed 36,000 per year with no more than 100 concurrent users. Exceeding either total users or concurrent users will require additional technical modifications and will be separately priced.

**A CONFORMED COPY OF THE REVISED CONTRACT IS MADE A PART OF THIS MODIFICATION AS A RESULT OF THE CHANGES OUTLINED HEREIN.**

**All other terms and conditions of Contract N00024-00-D-6000 remain unchanged, and in full force and effect.**