

NMCI EXECUTION DISCIPLINE POLICY

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AMPN/REF A IS NMCI EXECUTION DISCIPLINE DOCUMENT.

POC/JOSEPH SPITEK/CAPT/PEO IT WASHINGTON DC/-/TEL:703-685-5519

/EMAIL:JOE.SPITEK1@NAVY.MIL

POC/KEVIN MCNALLY/CIV/COMSPAWARSYSKOM/-/TEL:619-524-7580

/EMAIL:KEVIN.MCNALLY@NAVY.MIL

POC/ERIC WALTERS/CAPT/MARCORSYSKOM QUANTICO VA/-/TEL:703-784-0917

/EMAIL:ERIC.WALTERS@USMC.MIL

RMKS/1. THIS MESSAGE IS TO ANNOUNCE A CHANGE IN SOME PROCEDURAL STEPS OF NMCI ROLLOUT AT SITES. THE PURPOSE OF THESE CHANGES IS TO ENABLE MORE FORMALITY AND DISCIPLINE BY BOTH THE GOVERNMENT AND THE CONTRACTOR IN THE JOINT ROLLOUT PROCESS. WE CALL THIS PROJECT "EXECUTION DISCIPLINE". ASN(RDA)/VCNO/ACMC SHOULD RELEASE A MESSAGE SHORTLY RE-STATING COMMAND RESPONSIBILITIES ASSOCIATED WITH THIS CHANGE. THE NAVY AND MARINE CORPS NMCI PROGRAM MANAGERS HAVE BEEN DIRECTED TO MOVE OUT SMARTLY WITH IMPLEMENTATION.

2. BACKGROUND: THE NMCI EXECUTION DISCIPLINE PROJECT WILL ESTABLISH A MORE DISCIPLINED PROCESS FOR ITERATIVELY LOCKING DOWN REQUIREMENTS THROUGHOUT THE NMCI SITE TRANSITION PROCESS. THIS POLICY WILL MINIMIZE SCHEDULE IMPACTS THAT CAN RESULT FROM UNPLANNED OR UNCONSTRAINED REQUIREMENTS CHANGES. NMCI EXECUTION DISCIPLINE SUPPORTS THE SECNAV OBJECTIVE TO COMPLETE THE ENTERPRISE TRANSITION TO NMCI SERVICES EFFICIENTLY AND EXPEDITIOUSLY. THE PROPOSED DRAFT NMCI EXECUTION DISCIPLINE POLICY DOCUMENT (REF A) IS POSTED AT WWW.NMCI.NAVY.MIL [SECONDARY AREA WHATS NEW - DOCUMENT IS POSTED IN FOLDER TITLED NOW HEAR THIS].

3. KEY POLICY ELEMENTS. KEY ELEMENTS OF NMCI EXECUTION DISCIPLINE POLICY ARE THREE SITE DECISION MEETINGS HELD BY NMCI CONTRACTOR, NMCI PM STAFF AND SITE COMMANDS THAT RESULT IN LOCK DOWN OF THE SITE'S REQUIREMENTS FOR NMCI TRANSITION. THE THREE SITE DECISION MEETINGS ARE:

A. DECISION MEETING 1 (DM1). DM1 WILL BE HELD AT EACH SITE NLT 120 BUSINESS DAYS PRIOR TO START OF SITE CUTOVER. DURING DM1 THE NMCI CONTRACTOR MEETS WITH SITE CUSTOMER COMMANDS AND NMCI PM STAFF TO REVIEW AND APPROVE THE HIGH-LEVEL SITE REQUIREMENTS NECESSARY TO PROCEED WITH DETAILED SITE DESIGN. BY MUTUAL CONSENT THE FOLLOWING REQUIREMENTS ARE LOCKED DOWN UPON SUCCESSFUL COMPLETION OF DM1:

(1) FOR CLIN 0008, 0009 AND 0038 SEATS ORDERED - QUANTITIES AND LOCATIONS TO THE BUILDING, SPACE AND WALL PLUG ARE LOCKED DOWN.

(2) CLIN 0001-0004 QUANTITIES LOCKED DOWN TO THE BUILDING AND FLOOR.

(3) ALL SPACE REQUESTS FOR GOVERNMENT FURNISHED FACILITIES (GFF) APPROVED AND LOCKED.

(4) ALL LEGACY SERVERS IDENTIFIED THAT POTENTIALLY REQUIRE REACHBACK.

(5) FOR ALL CLIN 0009 SEATS ORDERED - CLASSIFIED SPACE (PHYSICAL SECURITY) DESIGNATIONS ARE LOCKED DOWN.

B. DECISION MEETING 2 (DM2). DM2 WILL BE HELD AT EACH SITE NLT 72 BUSINESS DAYS PRIOR TO START OF SITE CUTOVER. DURING DM2 THE NMCI CONTRACTOR CONDUCTS A COMPREHENSIVE REVIEW OF THE SITE'S DETAILED DESIGN REQUIREMENTS WITH SITE COMMANDS AND NMCI PM IOT LOCK DOWN CRITICAL INFRASTRUCTURE AND USER DATA REQUIREMENTS. DM2 LOCK DOWN AGREEMENTS ALLOW THE CONTRACTOR TO PROCEED WITH BUILD-OUT IAW DETAILED DESIGN, START TESTING OF LEGACY APPLICATIONS (LADRA) AND INITIATE DEPLOYMENT PREPARATIONS. BY MUTUAL CONSENT THE FOLLOWING REQUIREMENTS ARE LOCKED DOWN UPON SUCCESSFUL COMPLETION OF DM2:

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(1) A SITE SEGMENT DEPLOYMENT PLAN IS PROPOSED, AGREED UPON AND LOCKED DOWN. THIS PLAN DIVIDES THE SITE INTO DEPLOYMENT SEGMENTS. EACH SEGMENT IS ASSIGNED ITS OWN CUTOVER START MILESTONE, WHICH IS USED TO DETERMINE DM2 LOCK DOWN DATES FOR SEGMENT STARTS AND FOLLOW-ON DM3 MEETING DATES.

(2) RATIONALIZED APPLICATIONS LISTS FOR ALL SITE COMMANDS ARE LOCKED DOWN AT INITIAL DM2 IOT COMPLETE LADRA TESTING OF ALL APPLICATIONS REQUIRED AT THE SITE.

(3) FOR EACH SEGMENT, CLIN (MACHINE) LOCATION FOR ALL CLIN 0001-0004 SEATS AND CLIN 0023 NETWORK DEVICES WILL BE LOCKED DOWN TO THE BUILDING, SPACE, AND WALL PLUG 72 BUSINESS DAYS PRIOR TO THAT SEGMENT'S CUTOVER START.

(4) FOR THE SITE, PROTECTED DISTRIBUTION SYSTEM (PDS) DESIGN FOR ALL CLIN 0009 SEATS WILL BE LOCKED DOWN AND FINAL.

C. DECISION MEETING 3 (DM3). DM3 WILL BE HELD FOR EACH DEPLOYMENT SEGMENT AT A SITE NLT 38 BUSINESS DAYS PRIOR TO START OF SEGMENT CUTOVER. DURING DM3 THE NMCI CONTRACTOR REVIEWS FINAL TRANSITION PREPARATIONS WITH CUSTOMERS IN THE SEGMENT AND NMCI PM IOT LOCK DOWN ALL REMAINING USER REQUIREMENTS. BY MUTUAL CONSENT, THE FOLLOWING REQUIREMENTS WILL BE LOCKED DOWN UPON SUCCESSFUL COMPLETION OF DM3:

(1) FINAL USER DATA (OCM DATA) TO SUPPORT STAGING AND DEPLOYMENT OF ALL SEATS IN THE SEGMENT MUST BE SUBMITTED AND WILL BE LOCKED DOWN AT DM3.

(2) SEAT DEPLOYMENT SCHEDULE FOR THE SEGMENT IS LOCKED DOWN.

D. CHANGE MANAGEMENT. CHANGES TO REQUIREMENTS AFTER LOCK DOWN (DM1, DM2 AND DM3) WILL BE DISCOURAGED. ALL CHANGES TO LOCKED DOWN REQUIREMENTS WILL BE SUBMITTED TO THE ECHELON II COMMANDER (NAVY) OR COMMANDING GENERAL (USMC MAJOR COMMANDS) FOR APPROVAL.

#### 4. PLAN FOR IMPLEMENTING NMCI EXECUTION DISCIPLINE POLICY.

A. GENERAL APPROACH. THE GENERAL APPROACH FOR PLANNING AND IMPLEMENTING EXECUTION DISCIPLINE WILL LEVERAGE EXISTING PROCESSES, PROCEDURES AND TOOLS USED TO PLAN, SCHEDULE AND EXECUTE SITE TRANSITION TO NMCI.

B. INTEGRATION OF EXECUTION DISCIPLINE WITH SITE TRANSITION SCHEDULES. THE NMCI JOINT TRANSITION CHECKLIST HAS BEEN UPDATED CONCURRENT WITH DEVELOPMENT OF THE NMCI EXECUTION DISCIPLINE POLICY. SPECIFIC DM1, DM2 AND DM3 MILESTONES WERE ADDED TO THE CHECKLIST, AND ALL REMAINING CHECKLIST ITEMS HAVE BEEN ALIGNED TO DM1, DM2 OR DM3. THE DM MILESTONES (INCLUDING DECISION MEETING SCHEDULES) AND OTHER CHECKLIST ITEMS HAVE ALL BEEN INCORPORATED INTO THE CONTRACTOR'S DETAILED SITE TRANSITION SCHEDULE TEMPLATE.

C. PRELIMINARY SITE MEETINGS WILL BE CONDUCTED TO PLAN EACH SITE'S IMPLEMENTATION OF EXECUTION DISCIPLINE, AND EACH SITE'S TRANSITION SCHEDULE WILL BE UPDATED TO INCLUDE APPROPRIATE EXECUTION DISCIPLINE MILESTONES.

D. CONCURRENT WITH THE QUARTERLY SCHEDULE REVIEW FOR 4TH QUARTER CY04, NAVY ECHELON II COMMANDERS AND USMC MAJOR COMMANDS WILL BE ABLE TO VERIFY THAT APPROPRIATE EXECUTION DISCIPLINE MILESTONES HAVE BEEN INCORPORATED INTO SITE TRANSITION SCHEDULE BASELINES.

E. FOLLOWING SCHEDULE AND EXECUTION PRODUCTS CAN BE ACCESSED VIA WWW.NMCI.NAVY.MIL [PRIMARY AREA - SCHEDULES, SELECT "CURRENT ENTERPRISE SCHEDULE INFORMATION" - USER NAME \*\*\*\*\*, PASSWORD \*\*\*\*\* (USERNAME/PASSWORD IN TRANSMITTED MSG)].

- (1) SITE TRANSITION SCHEDULES
- (2) CURRENT QUARTERLY SCHEDULE AND ROLLOUT BASELINES
- (3) NMCI SCHEDULE CHANGE CONTROL BOARD CHARTER
- (4) WEEKLY SITE READINESS REPORT CARDS,
- (5) ISSUES (IRAAD'S) FOR ALL NAVY AND USMC COMMANDS

5. PREPARATIONS FOR IMPLEMENTING NMCI EXECUTION DISCIPLINE POLICY. THE NAVY AND MARINE CORPS NMCI PM'S AND NMCI DIRECTOR'S OFFICE HAVE INITIATED THE FOLLOWING ACTIVITIES TO SUPPORT RAPID IMPLEMENTATION OF EXECUTION DISCIPLINE POLICY:

A. TRAINING. PRELIMINARY TRAINING FOR PROGRAM OFFICE PERSONNEL,

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ECHELON II CIO'S, MARINE CORPS TRANSITION OFFICERS IN CHARGE (MCTOIC'S), CUSTOMER TECHNICAL REPRESENTATIVES (CTR'S) AND MARINE CORPS SITE TRANSITION OIC'S (STOIC'S) WILL BE CONDUCTED OVER THE NEXT THREE WEEKS. NMCI PM STAFF WILL PROVIDE DETAILS ON DATES/TIMES SEPCOR.

B. PREPARATIONS FOR PRELIMINARY SITE MEETINGS (PARA 4.C ABOVE) ARE BEING FINALIZED. THESE PREPARATIONS WILL SUPPORT STARTING PRELIMINARY SITE MEETINGS BY MID-AUGUST. PREPARATIONS INCLUDE:

(1) PM STAFF AND NMCI CONTRACTOR ARE ANALYZING CURRENT TRANSITION STATUS OF ALL SITES AND PREPARING A PROPOSED IMPLEMENTATION STRATEGY FOR EACH SITE WHICH WILL INCLUDE RECOMMENDED PHASE (DM1, DM2, OR DM3) TO BEGIN IMPLEMENTATION AND PROPOSED ADJUSTMENTS TO THE SITE'S NMCI TRANSITION SCHEDULE.

(2) PM STAFF AND NMCI CONTRACTOR ARE PREPARING A PROPOSED SCHEDULE OF PRELIMINARY SITE MEETINGS FOR ALL SITES. THESE PROPOSED SCHEDULES WILL BE COORDINATED WITH ECHELON II COMMANDS (NAVY) AND MAJOR COMMANDS (MARINE CORPS).

(3) A STANDARD AGENDA IS BEING DEVELOPED TO GUIDE SITES THROUGH THE EXECUTION DISCIPLINE PRELIMINARY PLANNING MEETING. THIS AGENDA WILL INCLUDE ADDITIONAL TRAINING, REVIEW OF PM'S PROPOSED IMPLEMENTATION STRATEGY, IDENTIFICATION OF ALL OTHER PRE-REQUISITES, DISCUSSION ITEMS AND REQUIRED MEETING OUTPUTS.

6. RELEASED BY RADM MUNNS, DIRECTOR NMCI.//